

# GOOD HOUSEKEEPING

## Retro Pedestal Fan

Owner's Manual

English



Models

92654-BN  
92654-MB  
92654-BW  
92654-GM

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# INTRODUCTION

Thank you for choosing the Good Housekeeping Oscillating Stand Fan manufactured by OceanAire Home Goods Company. This manual gives you complete instructions for assembling and using your fan. Here are some of the features you will enjoy with your fan:

- ✓ An attractive design that enhances any decor
- ✓ A powerful motor for maximum air flow
- ✓ Three speeds to adjust your comfort level
- ✓ All metal construction

## SAFETY AND WARNINGS

**READ AND SAVE THESE INSTRUCTIONS!** To reduce the risk of fire or electrical shock, **DO NOT** use this fan with any solid-state speed control device. When using electrical appliances, basic precautions should always be taken to reduce the risk of fire, electric shock and personal injury:

Read all instructions before using this fan.

1. Improper installation may result in the risk of electric shock or personal injury.
2. To prevent the risk of fire and electric shock, **DO NOT** use the unit near windows. Rain and moisture may create an electrical hazard.
3. The power plug must be removed from the power socket when not in use, before cleaning, servicing, maintenance and before moving to another location.
4. **DO NOT** put fan in a damp place or where humidity is high, such as a bathroom.
5. The fan should be placed on a flat, stable surface to avoid overturning.
6. Use fan only for intended use, as described in this instruction manual.
7. To protect against electrical shock, **DO NOT** immerse any part of the unit in water or spray with liquids.
8. Close supervision is necessary when any appliance is used near children.



9. NEVER insert fingers, pencils or any other objects through the grill when the fan is running.
10. DO NOT operate any appliance with a damaged cord or plug, after the appliance malfunctions or has been dropped or damaged in any manner. Discard fan or return to an authorized service facility for examination and/or repair.
11. To disconnect, grip plug and pull from wall outlet. NEVER yank on cord.
12. ALWAYS use on a dry surface.
13. This product is intended for household use only and not for commercial or industrial use.
14. DO NOT operate fan in the presence of explosive and/or flammable fumes.
15. DO NOT place fan or any parts near an open flame cooking or any other heating appliances.
16. DO NOT use near curtains, plants, window treatments, etc.
17. This appliance has a grounded three-prong plug and is suitable for grounded receptacle use only. An adapter is available for connecting three-blade grounding-type plugs to two-slot receptacles. The adapter must be properly grounded. DO NOT attempt to defeat the purpose of this safety feature.
18. The rubber feet on this product may interact with wood and cause damage to furniture. Do not place on fine wood furniture.
19. Do not run cord under carpeting. Do not cover cord with throw rugs, runners, or similar coverings. Do not route cord under furniture or appliances. Arrange cord away from traffic area and where it will not be tripped over.
20. Children should be supervised to ensure they do not play with the appliance.



# GROUNDING

This appliance is for household use only and may be plugged into any 120-volt AC electrical outlet (ordinary household current). **DO NOT** use any other type of outlet.

## ⚠ WARNING

This unit is suitable for grounded receptacle use only.

The power cord has a grounded plug as shown in Figure 1, and must be used with an electrical outlet that can accommodate the grounding pin. If your electrical outlet cannot accommodate the grounding pin, then you must purchase an adapter as shown in Figure 2.

**NOTE:** The adapters **ARE NOT** supplied with this fan. Read, follow, and save the instructions that are included with the adapter you choose. The green grounding lug extending from the adapter must be connected to a permanent ground such as a property grounded outlet box. Do not use an adapter if your electrical outlet can accommodate the grounding pin.

## LINE CORD SAFETY TIPS

1. **NEVER** pull or yank on the cord or the appliance.
2. To insert plug, grasp it firmly and guide it into the outlet.
3. To disconnect the appliance, grasp the plug and remove it from the outlet.
4. Before each use, inspect the line cord for cuts and/or abrasion marks. If any are found, the appliance should be serviced and the line cord replaced. Please return it to our Service Department or to an authorized service representative.
5. **NEVER** wrap the cord tightly around the appliance, as this could place undue stress on the cord where it enters the appliance and could cause it to fray and break.
6. **DO NOT** operate the appliance if the line cord shows any damage, if the appliance works intermittently or stops working entirely.

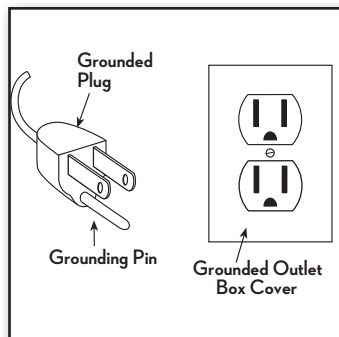


Figure 1

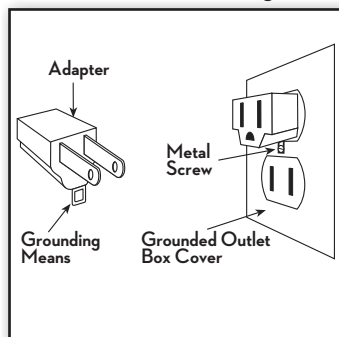


Figure 2

# FUSED PLUG

This product uses overload protection (fuse). A blown fuse indicates an overload or short-circuit situation. If the fuse blows, unplug the product from the outlet. Discard product if the attachment plug is damaged. To reduce the risk of fire, electric shock and personal injury, **DO NOT** remove, replace, repair or tamper with the originally supplied plug. If the fan does not function properly, it may be due to the safety device incorporated in this plug.

If the fuse fails, it is generally due to a short circuit or circuit overload. Replace the fuse as per the instructions below (follow product marking for proper fuse rating) and check the product. If the replacement fuse fails, a short-circuit may be present and immediately unplug the unit and contact our technical support department for assistance.

## Fuse Replacement:

1. Grasp plug and remove from the receptacle or other outlet device. Do not unplug by pulling on cord. Locate the door on top of the plug. Figure 3.
2. Slide the door on top of the plug towards the blades. Figure 4.
3. Carefully remove the fuse from the clips holding it on the top and bottom. Risk of fire. Replace fuse only with 5 Amp, 125 Volt fuse. Figure 5.

**Warning! Electrical Hazard!** Only replace with a fuse type and rating matching what was removed from the product. If the product fails a second time, immediately unplug it and contact our technical support at 1-888-880-3267.

4. Gently push the fuse back into the pins that will hold it in place.

**Note:** If the fuse is not seated properly, the unit will not function.

5. Slide the door back over the fuse box in the plug.
6. Plug the fan back in and resume use.

Risk of fire. Do not replace attachment plug as it contains a safety device (fuse) that should not be removed. Discard product if the attachment plug is damaged.

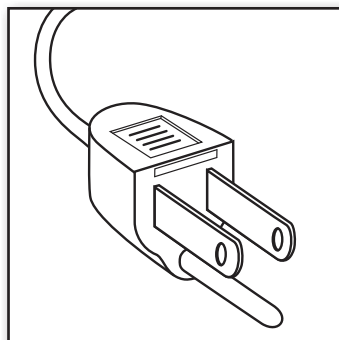


Figure 3

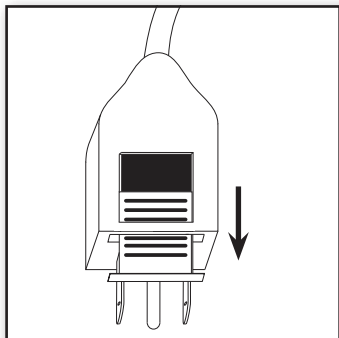


Figure 4

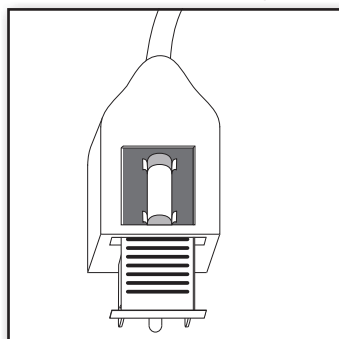


Figure 5

# UNPACKING

As you unpack the fan, save the carton and packing materials in case you want to move or ship the unit in the future. Carefully remove all items from the box.

**NOTE:** It is best to have someone hold the box while lifting the fan and protective packaging out of the carton. Make sure all shipping materials are removed from fan before operating.

## BASE ASSEMBLY

1. Remove the height adjustment knob from the telescopic pole by turning it counter clockwise. Slide the base trim ring onto the pole. Reinstall the height adjustment knob Figure 6.
2. Remove the L-shaped screw and metal ring from the telescopic pole by turning it counter clockwise. Figure 7.
3. Insert the telescopic pole into the top of the base. Install the metal ring and L-shaped screw into the threaded hole in the bottom of the pole to secure the pole to the base. Figure 8.
4. Tip the base back upright.
5. Grasp the telescopic pole firmly and twist the adjustment knob counter clockwise to loosen. Figure 9.
6. Raise the inner pole to maximum height and tighten the adjustment knob by twisting clockwise until secure. Figure 9.

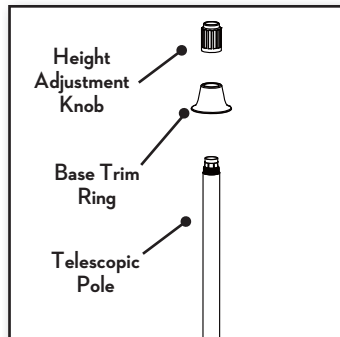


Figure 6

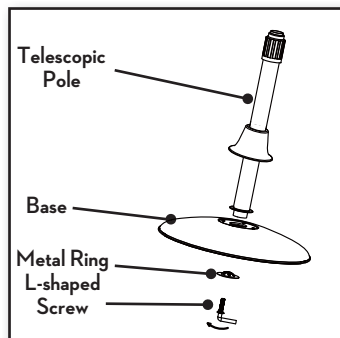


Figure 7

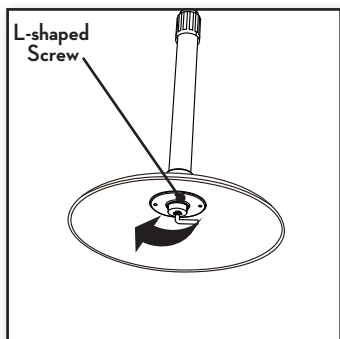


Figure 8

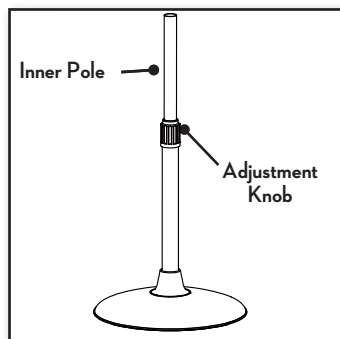


Figure 9

# ATTACHING MOTOR TO POLE

1. Press the clip buttons in completely while sliding the pole from the motor housing assembly into the inner pole until the clip buttons appear through the hole in the inner pole. Figure 10.

## OPERATION

This appliance is for household use only.

1. Place the fan on a dry, safe, flat surface where it cannot fall or be pulled by the cord.
2. Plug the fan into a grounded 120-volt AC electrical outlet (ordinary household current). **DO NOT** use any other type of outlet. Make sure that the rated voltage of the fan is the same as the power source before plugging it into the power source.

### Off / Speed Selection

Turn the fan “ON” or “OFF” by turning the power/speed control knob. The power should always be OFF before unplugging the fan. To select the speed, turn the power/speed control knob from OFF to the desired speed setting: O (off), I (low), II (medium), III (high). Figure 11.

### Oscillation

To allow the fan to oscillate, push the oscillation knob down. Pull up on the knob if oscillation is not desired. Figure 12.

### Height Adjustment

To adjust the height of the fan, turn the adjustment knob counter-clockwise to loosen the inner pole. Adjust the inner pole to the desired height, and firmly tighten the adjustment knob in a clockwise direction. Figure 13.

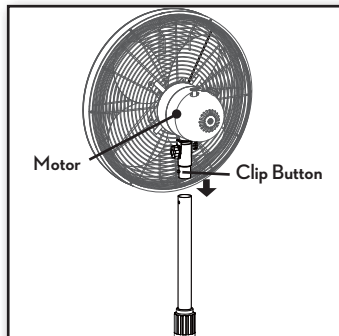


Figure 10

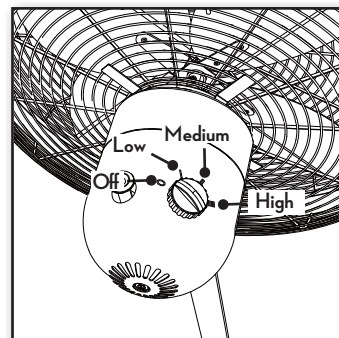


Figure 11

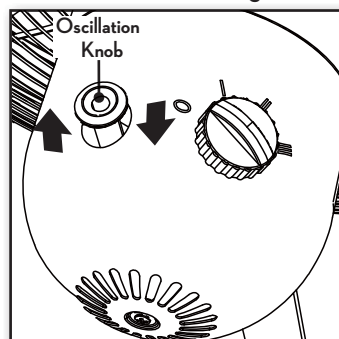


Figure 12

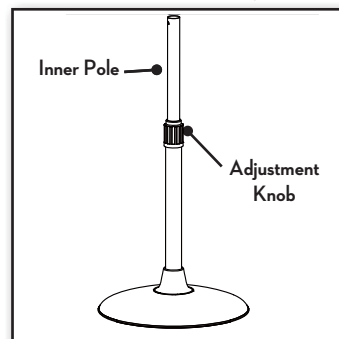


Figure 13



# MAINTENANCE

This fan is permanently lubricated and will not require additional lubrication (oil) for the life of the fan.

This fan requires little maintenance and contains no user serviceable parts. **DO NOT** try to fix it yourself. Contact qualified service personnel if servicing is needed

Before cleaning, turn the fan off and unplug from electrical outlet. Wipe off excess dust with a lint-free cloth. To ensure adequate air circulation to the motor, keep vents located at the rear of the motor free from dust accumulation. A vacuum cleaner hose can be used to clean these vents.

**DO NOT** immerse the fan in water or any other liquid.

## CLEANING THE GRILL AND BLADE:

1. Turn the fan off and unplug from the electrical outlet.
  2. Disassemble the grills by loosening the 6 screws from the rear grill and remove the front grill with the grill ring from the rear grill. Figure 14.
  3. The blade may be removed by loosening the screw holding it in place. Grills and blades may be cleaned with mild soap and water only after they have been removed from the motor housing.
  4. Use a dry or slightly damp lint-free cloth to clean the fan.
- ✓ Use a soft, slightly damp cloth to wipe the remaining fan parts.
  - ✓ **DO NOT** allow water or any other liquid to get into the motor housing or base.
  - ✓ Reassemble the fan after blades and grills have dried completely.
  - ✓ **DO NOT** plug the fan into an electrical outlet until it has been fully reassembled.

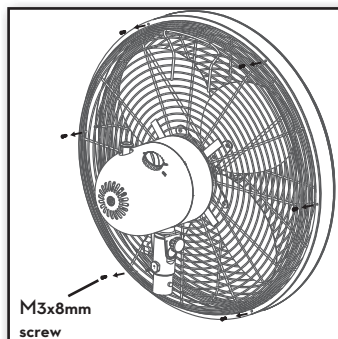
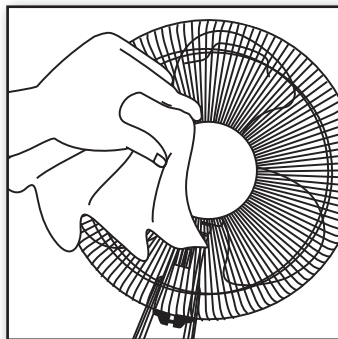


Figure 14



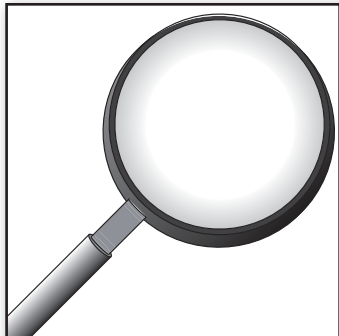
# TROUBLE SHOOTING

## 1. Problem

✓ Fan will not oscillate.

## Solution

✓ Push down on the knob on top of motor housing to activate oscillation.



# TECHNICAL SUPPORT

If you need any assistance with setup, operation, or parts for your new Good Housekeeping Portable Fan, please call us. Our technical support staff is ready to help! We are open 24 hours a day, 7 days a week.

1-888-880-3267 (FANS)

You may also reach us online at

[OceanAireHomeGoodsCompany.com](http://OceanAireHomeGoodsCompany.com)

An electronic copy of this user manual can also be obtained online at

[OceanAireHomeGoodsCompany.com](http://OceanAireHomeGoodsCompany.com)

# WARRANTY

OceanAire Home Goods makes the following limited warranty to the user or consumer purchaser of this Good Housekeeping Portable fan:

If your Good Housekeeping Portable Fan motor fails at any time within two years after the date of sale to you due to a defect in material or workmanship, labor to repair the defect will be provided free of charge at our nearest service center or our Service Department in Kennesaw, Georgia. You will be responsible for labor costs after this two-year period. The foregoing limited warranty applies only to the motor itself, and does not apply to electronic controls such as remote controls, remote control receivers or transmitters used in conjunction with the motor. These electronic control items are included in the one year limited warranty below.

If any part of your Good Housekeeping Portable Fan other than the motor fails at any time within two year



after the date of sale to you due to a defect in material or workmanship, we will repair or, at our option, replace the defective part free of charge for parts and labor performed at our nearest service center or at our Service Department in Kennesaw, Georgia.

IF THE USER OR CONSUMER PURCHASER CEASES TO OWN THE FAN, THIS WARRANTY AND ANY IMPLIED WARRANTY WHICH THEN REMAINS IN EFFECT, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, ARE VOIDED. NO WARRANTY, EXPRESSED OR IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, IS MADE IN RESPECT TO THE GLASS GLOBES OR LIGHT BULBS OR THE FINISH ON ANY METAL PORTION OF THE FAN. THIS WARRANTY IS IN LIEU OF ALL OTHER EXPRESS WARRANTIES. THE DURATION OF ANY IMPLIED WARRANTY, INCLUDING, BUT NOT LIMITED TO ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, IN RESPECT TO ANY FAN MOTOR OR OTHER FAN PART, IS EXPRESSLY LIMITED TO THE PERIOD OF THE EXPRESS WARRANTY SET FORTH ABOVE FOR SUCH MOTORS AND OTHER PARTS.

This warranty is voided if your Good Housekeeping Fan is not purchased and used in the USA.

This warranty excludes and does not cover defects, malfunctions or failures of any Good Housekeeping Portable fan which were caused by repairs by persons not authorized by us, use of parts or accessories not authorized by us, mishandling, improper installation, modifications, or damage to the Good Housekeeping Portable fan while in your possession, or unreasonable use, including failure to provide reasonable and necessary maintenance.

To obtain servicing, contact the OceanAire Home Goods Company Service Department, 980 Cobb Place Boulevard NW, Suite 100, Kennesaw, GA 30144.



Please contact us before shipping your fan to us. If we authorize you to ship it to us, you will be responsible for all insurance and freight or other transportation charges to our factory service center. We will return your Good Housekeeping Fan freight prepaid. Your portable fan should be properly packed to avoid damage in transit since we will not be responsible for any such damage. Proof of purchase is required when requesting warranty service. The purchaser must present sales receipt or other document that establishes proof of purchase.

IN NO EVENT SHALL OCEANAIRE HOME GOODS BE LIABLE FOR CONSEQUENTIAL OR INCIDENTAL DAMAGES.

SOME STATES DO NOT ALLOW LIMITATIONS ON HOW LONG AN IMPLIED WARRANTY LASTS OR THE EXCLUSION OR LIMITATION OF INCIDENTAL OR CONSEQUENTIAL DAMAGES SO THE ABOVE LIMITATION MAY NOT APPLY TO YOU.

THE WARRANTY GIVES YOU SPECIFIC LEGAL RIGHTS AND YOU MAY ALSO HAVE OTHER RIGHTS WHICH VARY FROM STATE TO STATE.

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